

(Date of Letter)

(Power or Utility Company)

(Street Address)

(City, State and Zip Code)

RE: Power Line Location

Attn: Power Line Installation Department

Dear Power Company Representative:

Within the near future, a construction project is proposed for the following location:

(identify specific location). In this regard, certain excavation may be necessary, whereupon the location of the power lines at the aforementioned site will need to be known. Please provide the undersigned with an indication as to when it would be possible to meet at the site or, in the alternative, kindly provide the undersigned topographical maps that would indicate the location of the power lines at said property. Since time is of the essence, it would be important for you to respond as early as possible. To contact the undersigned in writing or by a direct call, note the phone number and address listed below. Thank you for your kind courtesies and attention to this matter.

Very truly yours,

(Signature)

(Address)

(City, State and Zip Code)

(Phone Number)

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This is not a substitute for legal advice. An attorney must be consulted.