

(Date of Letter)

Department of  
(Government Department or Office)

(Room, Floor or P.O. Box)

(Government Office Building)

(Street Address)

(City, State and Zip Code)

RE: Request for Voter Registration List

Attn: Registration Office

Dear Registration Office:

Kindly provide the undersigned with a Voter Registration list for  
County in the State of . Voting  
results for the most recent national election are desired, with a breakdown of  
votes for each candidate for the following office(s):

(specify office(s) for which voting statistics are requested). Should this  
information be readily available from sources other than your office, please  
advise accordingly. This request is made on behalf of

(individual, group, political party, etc.). Thank you for fulfilling this  
request.

Very truly yours,

(Signature)

(Address)

(City, State and Zip Code)

(Phone Number)

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This is not a substitute for legal advice. An attorney must be consulted.