

(Date of Letter)

Credit Bureau
Attn: Reporting Agent

(Street Address)

(City, State and Zip Code)

RE: Name Similarity

Dear Reporting Agent:

Recently, it was brought to my attention that an adverse credit report was provided in regard to the undersigned. This report must be erroneous due to the fact that the undersigned does not have, nor has the undersigned had, an account with the party who reported adversely relative to the credit standing of the undersigned. Kindly verify your records since it appears as though a name confusion has arisen, and this mistake should be immediately corrected. Apparently, there is another individual with the same name as, or a similar name to, the undersigned; no doubt that has led to the confusion. It does seem appropriate that an apology would be in order. However, I am mostly concerned with the correction of this problem and would appreciate notification to appropriate agencies who have received this information in error about me. Kindly provide corrected information to the following:

(identify individuals, parties, corporations, etc., to whom notice should be provided by Credit Bureau).

Should you need any verification that the undersigned is different from the party whom your agency has identified as an individual with credit difficulties, do not hesitate to contact the undersigned, and verification will be provided. This matter deserves immediate attention, and immediate attention is expected. Thank you.

Very truly yours,

(Signature)

(Address)

(City, State and Zip Code)

(Phone Number)

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